



EDINBURGH ATHLETIC CLUB



Membership Application Guidance Notes 2010

Edinburgh Athletic Club welcomes membership applications from any person irrespective of their age, nationality, race, ethnicity, religion, gender, sexual orientation, disability, occupation, or political or other beliefs.

1. Membership Categories

Membership Category	Description	Annual Subscription Fee
Senior	17 years or over including U/20, U/23 & Vets	£40
Junior	U/13, U/15 & U/17	£25
Juvenile	U/11 and younger	£20
Student	Student in Full Time Education	£25
Family	3 or more members of family residing at the same address	£65
Associate	Non-Competing Coach, Official & Helper	Free or voluntary donation
Friends of EAC	Non-Competing Supporter / Sponsor	Donation
Life Member	By Club Executive Recommendation & Approval	Free

2. New Members

A subscription fee is payable on joining the club and on the 1st January each year thereafter. The following criteria will apply to the rates payable dependant on the date of joining:

Date of Joining	Subscription Fee Payable
Between 1 st January – 30 th June (Inclusive)	Full Annual Subscription Fee for appropriate category
Between 1 st July – 30 September (Inclusive)	50% of Annual Subscription Fee for appropriate category
Between 1 st October – 31 st December (Inclusive)	Full Annual Subscription Fee, however the subscription period is extended to carry over until 31 st December of the following year.

3. Membership Renewal

The annual subscription fees are payable on the 1st January each year. Due notice of renewal will be posted on the Club web site and it is each members responsibility to renew their membership timeously. Those who have not done so by 28th February each year will receive a reminder notice by E-mail or post.

Members whose subscription fees are still outstanding on 31st March each year may have their membership suspended. Consequently they may not be eligible for selection to any of the club's teams or to enter under the name of Edinburgh Athletic Club, any individual championship event run by Scottish Athletics Ltd (SAL) or United Kingdom Athletics (UKA).

New membership and renewal application forms are available as a download from the club website at <http://www.edinburghac.org.uk>

4. Age Groups for Season 2010

Senior (except as under)
Under 20 (Aged 17 or over on 31/08/2010 but under 20 on 31/12/2010)
Under 17 (Aged 15 or 16 on 31/08/2010)
Under 15 (Aged 13 or 14 on 31/08/2010)
Under 13 (Aged 11 or 12 on 31/08/2010)
Under 11 (Aged 10 or under on 31/08/2010)

5. 1st / 2nd Claim

If you are new to athletics, or currently not a member of another athletic club, your membership status with Edinburgh Athletic Club will be recognised as "1st Claim". If you are already a member of another athletic club you can still join Edinburgh Athletic Club as a "2nd Claim" athlete. Your 1st or 2nd claim status is very important as it determines what competitions you are eligible to individually enter and what club your can represent in league matches. It is therefore extremely important that you discuss this issue with coaching / management staff in both your old and new club before submitting your application.

6. Application Form

It is important that you complete ALL SECTIONS of the two-page application form whether you are joining as a new member or a renewing current member. This the most effective way of ensuring that all information held about you is accurate and up to date and that the club is complying with it's legal obligations.

7. SAL Affiliation Fee

The club is affiliated to Scottish Athletics Limited (SAL) and is required to pay an annual affiliation fee for each competing athlete. This is included in your annual subscription fee. This share of the affiliation fee is **NOT** your membership to Scottish Athletics Ltd. Athletes must register separately with S.A.L. and pay the appropriate individual registration fee if they wish to compete in any event organised under the auspices of S.A.L. You can download a membership application from the Scottish Athletics web site. Any queries regarding membership should be made to Scottish Athletics Ltd Tel. No. 0131-476-7321.

8. Communication

The main forms of communication within the club are by means of E-Mail and the club website. This is primarily because it more efficient and more cost effective.

E-Mail: In order to facilitate E-Mail it is important that you include your personal E-Mail address in the membership application form section 'E-Mail /1'. However, we also recommend, particularly in the case of Junior and Juvenile members, that you include a family or adult E-Mail address in section 'E-Mail /2'. All communication will be copied to both E-Mail addresses.

Web Site: www.edinburghac.org.uk The club web site has very recently been re-vamped and is an excellent means of keeping abreast of what's happening in and around the club. It is updated on an almost daily basis and should be checked regularly if you want to keep up to date with past and future events. There is no excuse for not knowing what is going on.

9. Code of Conduct

Edinburgh Athletic Club operates a Code of Conduct which is applicable to all Club Members. You are required to complete the appropriate form ie. 'Athletes Code of Conduct' (for all members aged 18 years or over) or 'Parent / Carer Code of Conduct' (for all members under 18 years of age). You should also sign and date a copy and return it to one of the club officials / coaches or Membership Secretary. These forms are available as a download one from the club website www.edinburghac.org.uk. If you do not have access to a computer simply contact the Membership Secretary who will post one out to you.

10. EAC Membership No.

Each member is allocated a unique EAC Membership No. which will be recorded on your newly issued membership card. This is for administration purposes and will assist in facilitating future services currently being put into place e.g. on-line membership renewal and payment, on-line shopping and fund raising.

11. Change of Circumstances

If, during the season there are changes to your personal circumstances, in particular your contact details, please notify the Membership Secretary, otherwise it will prove difficult to keep you updated.

12. Terminating Membership

Once you become a member of the club your membership will remain in place until you resign by letter or E-Mail to the Membership Secretary and this is accepted by the Executive Committee.

13. Volunteers / Helpers

Edinburgh Athletic Club is run by volunteers and as part of your membership, you may be asked and expected to assist those volunteers in some capacity throughout the season. The kinds of duties are likely to include stewarding at Road or Cross Country Races. Parents / guardians of Junior & Juvenile members may be asked to assist with tasks such as assisting team managers at League meetings, assisting coaches on training nights, stewarding at Road or Cross Country Races or other small administration tasks. Please remember the club is are trying to provide the best possible training and competition environment for you and your child to achieve the best they can and enjoy the sport.

14. Payment

Currently subscriptions can only be paid for by cash or cheque. However, it hoped that in the very near future on-line facilities will be available to do this. Meantime is not recommended that you send cash through the post. If you wish to pay by cash please hand it and the membership application for to your coach who will arrange for it to be handed to the Membership Secretary.

If paying by cheque these should be made payable to 'Edinburgh Athletic Club' and forwarded by post to the Membership Secretary.

An application will initially be acknowledge by E-Mail if one is provided. Thereafter a letter of acknowledgement will be forwarded with a membership card once the application has been approved.