

# **Edinburgh Athletic Club SCIO**

Registered Charity No. SC048693



## **Trustees Annual Report & Financial Statement**

For Year 1<sup>st</sup> October 2019 to 30th September 2020

# Contents of Trustees Report and Financial Statements

For the Year Ending 30<sup>th</sup> September 2020

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# **Annual Report of Trustees**

## For The Year Ending 30<sup>th</sup> September 2020

The trustees have the pleasure in presenting their annual report and financial statement for the period 1<sup>st</sup> October, 2019 to 30<sup>th</sup> September 2020.

### **References and Administrative Information**

#### **Charity Name**

Edinburgh Athletic Club SCIO, (Edinburgh Athletic Club), (Edinburgh AC) (EAC)

#### **Charity Number**

SC048693

#### **Registered Contact Address: -**

2 Baberton Mains Way,  
Edinburgh  
EH14 3HF

#### **Current Trustees: -**

Barry Craighead (Honorary President)  
Moir Maguire (President)  
William Walker  
Alex MacEwen  
Yvonne Jones (Vice President)  
Brian Nisbet (Treasurer)

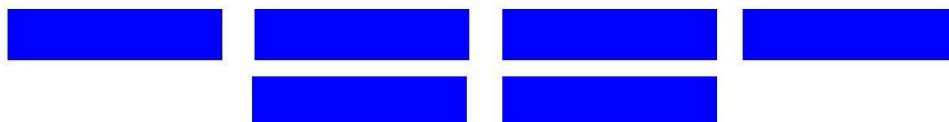
## Structure, Governance and Management

For the period 30<sup>th</sup> September 2019 until 13<sup>th</sup> August 2020 the club legal status remained as an Unincorporated Scottish Charity (SC041013) , awaiting the transfer of our financial assets to the Scottish Charitable Incorporated Organisation (048693), which was approved by OSCR during the period covered by last year’s report, with the Constitution remaining the governing document. The transfer of the assets was completed on the 17<sup>th</sup> August 2020, when the bank account associated with Edinburgh Athletic Club (SC0410113) was closed and all residual assets transferred to the bank account associated with Edinburgh Athletic SCIO (SC048693). The process of winding up the Unincorporated Scottish Charity has been duly completed and the Club is now recognised as Edinburgh Athletic SCIO (SC048693)



### EDINBURGH ATHLETIC CLUB GOVERNANCE STRUCTURE

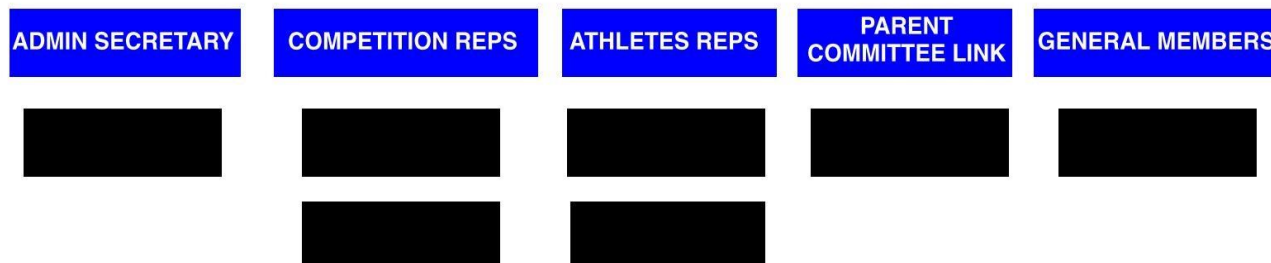
#### BOARD OF TRUSTEES



#### MANAGEMENT COMMITTEE / SUB GROUP LEADERS



#### OTHER SUPPORTING ROLES



During the COVID crisis, which has necessitated the need for virtual meetings, it was agreed by the management committee that it would be in the best interests of the Charity if the onus to meet regularly fell on the shoulders of the trustees, during this challenging period. Full minutes

of both trustees and management committee meetings have been taken and circulated as appropriate.

## Appointment of Trustees

Trustees are elected annually at the club's Annual General Meeting and are required to sign a Declaration Form stating they are not debarred from holding such a position. They are appointed for one year but are eligible for re-election. The minimum number of Trustees is six and the maximum is twelve. We currently have six Trustees on our register and are cognisant of the fact that it would be in the Charity's best interests to increase this number to 8. We have so far been unsuccessful in our attempts to fill these positions, but it remains a priority on our business plan.

## Management

The Board of Trustees meet regularly to review the strategic development and financial wellbeing of the club. They also attend the regular Management Committee meetings which consist of the Sub-Group leaders, who are mandated to carry out 'hands on' leadership and management of the individual sub-groups. Each Sub-Group has clearly defined roles and these along with other

Supporting Roles ensure that all areas of the club have representation in the management of the club. During the COVID crisis, which has necessitated the need for virtual meetings, it was agreed by the management committee that it would be in the best interests of the Charity if the trustees were to increase the regularity of their meetings. Minutes of both trustees and management committee meetings have been taken and circulated as

**COACHING AND TRAINING**  
EFFECTIVE FROM MONDAY MIDNIGHT 4TH JANUARY - MIDNIGHT 31ST JANUARY 2021

**NO CLUB ACTIVITY TRAINING SESSIONS**  
There will be no club organised group training during this period, however please keep in regular contact with your coach in order to obtain training programmes that you can do on your own with supervision of a parent or family member if required. Please note that some facilities maybe closed so will not permit training at those venues. Check with coach and/or venue.

**MEETING OUTDOORS**  
2 METRES WITH ONLY 1 OTHER PERSON

You are allowed to exercise outdoors with members of your own household as often as you like.  
12 Years and over can exercise outdoors with one other person from one other household but you must following physical distancing rules.  
Children aged 11 and under will not be counted in that limit, and they will also be able to play outdoors in larger groups.

**SPORT SPECIFIC GUIDANCE**  
(including performance athletes and coaches)  
from sportsotland/Scottish Government will be circulated to those concerned when available

ALWAYS FOLLOW THE SCOTTISH GOVERNMENT GUIDELINES

**F** Face Coverings  
**A** Avoid crowded Places  
**C** Clean Hands Regularly  
**T** Two Metres Distance  
**S** Self-Isolate And Book A Test If You Have Symptoms

**STAY SAFE STAY FIT STAY WITH IT!**  
#EacTogether edinburghac.org.uk

Club Covid 19 Co ordinator: MARTIN ROWE - covid19officer@edinburghac.org.uk

appropriate. The Charity has appointed a Covid officer, as required by scottishathletics, and protocols have been put in place to ensure full compliance with current Covid guidelines, to allow club activities to resume and continue.

## Objective and Activities

The club operates as a non-profit distributing charity whose principal objective is to promote interest in, and the advancement of public participation in the sport of Athletics. This is facilitated by providing coaching, facilities, and opportunities for anyone in the community aged nine years or upwards to participate in athletics. The club offers coaching and training in all disciplines of athletics to over two hundred children aged nine to seventeen and over two hundred and fifty

adults. With the continued closure of Meadowbank, the club has continued to operate out of several venues across the city of Edinburgh to maintain the focus on the provision of opportunities to participate in athletics. It continues to be challenging to maintain club cohesion with lockdown

## DAWN TO DUSK RELAY



forcing the club into a period of inactivity. The number of active members has decreased this year with the loss of a full summer season inevitably having an impact. The club encouraged athletes to participate in the "virtual" activities offered by scottishathletics and the endurance section of the club were very proactive in promoting their own "virtual" events, which were very well supported. On the 20<sup>th</sup> June, the club promoted a Dawn to Dusk relay challenge to

raise funds for a local Covid Charity. On the resumption of permitted club activity, the club entered into a lease agreement with Edinburgh Leisure to use Saughton Enclosure and the club is now able to offer organised club sessions on a Monday, Tuesday and Wednesday evening at that venue. In addition to making use of the green spaces round Edinburgh the club has secured a let at Meadowmill in East Lothian and event specific sessions are offered on a Saturday morning. All sessions comply strictly with Covid protocols, regarding track and trace, risk assessments and health and safety. To extend its reach into the wider community, the club in collaboration with 'Active Schools' continued to run a 'Run, Jump & Throw' programme called "EAC Winning Cadets" with weekly after school sessions. This was extraordinarily successful and with this project coming to an end at the end of March, participating athletes have been integrated into the main club training structure. The club has secured further sponsorship to support the continuation of this programme when the club relocates back to Meadowbank. Key to the club's strategy is the provision of opportunities for all to compete in all disciplines of athletics, including track and field, cross country, road, and hill racing at a local level through to national and international level. All the club's training and competition opportunities are made possible by the continued enthusiasm, commitment, and dedication of over sixty five volunteer club members. They deliver the coaching, provide club management, team management, ensure good communication by means of a club website and other social platforms, and officiate at events. They are ably supported by willing parent helpers. The club currently has no paid positions within the club structure.

## Achievements & Performance

Individual athletes of all ages competed successfully to become medal winners, locally, nationally, and internationally. Long standing club records both indoors and out continued to be broken despite the curtailed outdoor season. Our high-profile international athletes continued to hit the headlines, ensuring that the name Edinburgh Athletic Club continues to be recognised globally. See Appendix 1 'Roll of Honour' for the full list. See website [>>>Here](#)

## Reserves


The club is showing a surplus of income over expenditure of £26,563 and the trustees are of the view that club is well funded with a healthy bank balance of £187,198.

The club will continue to maximise income wherever possible and manage expenditure prudently.

Approved and signed by the Trustees.

Name: Barry Craighead .....  .....


Date: .....30 /11.2020 .....

Name: Moira Maguire ...  .....

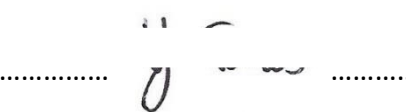
Date: .....30/11/2020.....

Name: William Walker .....  .....


Date: .....30/11/2020.....

Name: Alex MacEwen .....  .....

Date: ..... 30/11/2020.....

Name: Yvonne Jones .....  .....

Date: .....30/11/2020.....

Name: Brian Nisbet .....  .....

Date: .....30/11/2020.....

## **Independent Examiner's Report to the Trustees of Edinburgh Athletic Club**

I report on the accounts for the year ended 30<sup>th</sup> September 2020 set out on pages one to five.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of the independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

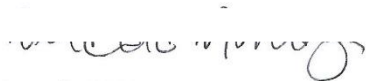
### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Amanda JM Murray  
ACMA  
CGMA

**Date: 23rd November 2020**



**Statement of Financial Activities  
For the Year Ended 30<sup>th</sup> September 2020  
Receipts and Payments Accounts**

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>RECEIPTS</b>				
Donations	35,312	-	35,312	46,207
Gross Trading Receipts	921	-	921	3,513
Income from investments	175	-	175	83
Gross receipts from other charitable activities	8,649	5,200	13,849	29,777
<b>Total receipts</b>	<b>45,057</b>	<b>5,200</b>	<b>50,257</b>	<b>79,581</b>
<b>PAYMENTS</b>				
Gross trading payments	2,606	-	2,606	5,729
Payments relating directly to charitable activities	17,088	4,000	21,088	79,138
<b>Total payments</b>	<b>19,694</b>	<b>4,000</b>	<b>23,694</b>	<b>84,867</b>
<b>Surplus/(deficit) for the year</b>	<b>25,363</b>	<b>1,200</b>	<b>26,563</b>	<b>(5,286)</b>

## STATEMENT OF BALANCES

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Cash and bank balances at start of year	155,892	4,743	160,635	165,921
Surplus/(Deficit) shown in receipts and payments account	25,363	1,200	26,563	(5,286)
<b>Cash and bank balances at end of year</b>	<b>181,255</b>	<b>5,943</b>	<b>187,198</b>	<b>160,635</b>

Note: Due to the change of charitable status during the financial year, there was a transfer of funds between the relevant bank accounts. The EAC bank account made an initial transfer of £20,000.00 on 16<sup>th</sup> December 2019, with the remainder of the funds in the account of £140,667.20 transferring on 13<sup>th</sup> August 2020 to the SCIO account, which is now fully operational.

The Edinburgh Athletic Club has no other Investments, Assets or Liabilities.

The financial statements were approved by the Board of Trustees on **30<sup>th</sup> November 2020** and were signed on its behalf by:

  
.....  
Brian Nisbet (Trustee)

**Notes to the Financial Statements  
For the Year Ended 30<sup>th</sup> September 2020**

**1. NATURE AND PURPOSE OF FUNDS**

All funds are used to further the Club's charitable purposes: the promotion of interest and participation in athletics.

**2. GRANTS**

Grants totalling £5,200 were received during the year ended 30<sup>th</sup> September 2020 from Scottish Athletics and UK Athletics.

**3. TRUSTEES' REMUNERATION AND EXPENSES**

There were no trustees' remuneration or other benefits for the year ended 30<sup>th</sup> September 2020 nor for the year ended 30<sup>th</sup> September 2019.

There were no trustees' expenses paid for the year ended 30<sup>th</sup> September 2020 nor for the year ended 30<sup>th</sup> September 2019.

**4. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS**

There were no transactions between Trustees and connected persons.

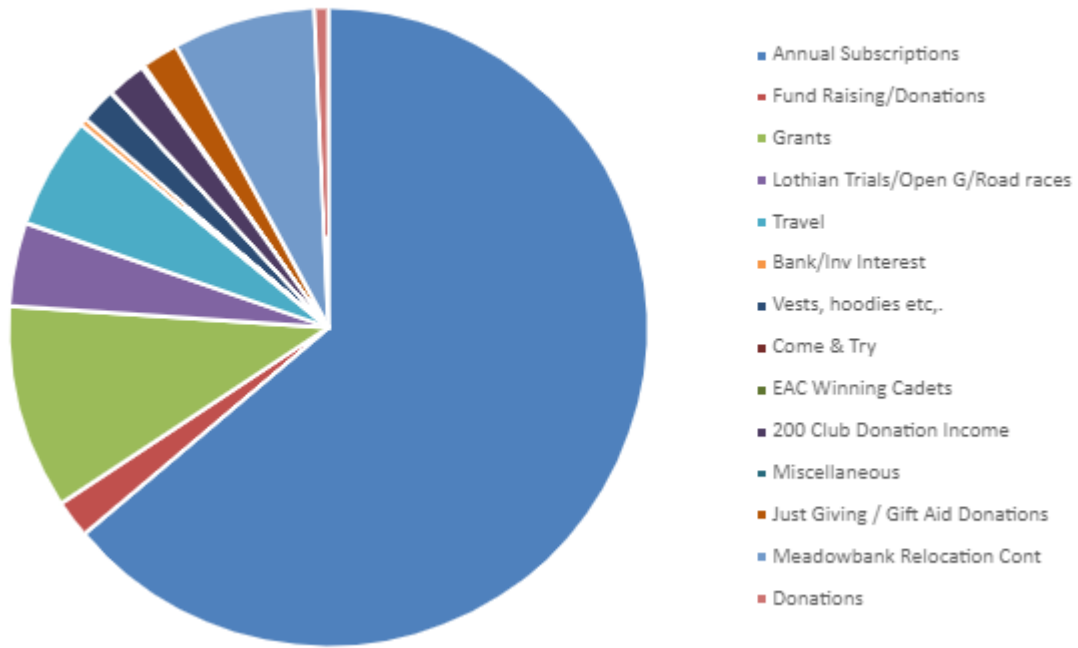
**5. INDEPENDENT EXAMINER'S REMUNERATION**

	30.09.2020	30.09.2019
	£	£
Fee	Nil	Nil

**Detailed Statement of Financial Activities  
For the Year Ended 30<sup>th</sup> September 2020**

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>INCOMING RESOURCES</b>				
<b>Donations</b>				
Subscriptions	32,073	-	32,073	36,667
Other Donations	1,312	-	1,312	2,227
Meadowbank Relocation Contributions	-	-	-	-
Grants	-	5,200	5,200	6,502
<b>Income from Investments other than land and buildings</b>				
Bank Interest	175	-	175	83
Gift Aid	928	-	928	3,705
<b>Gross Trading Receipts</b>				
Sale of Vests etc	921	-	921	3,513
<b>Gross Receipts from other charitable activities</b>				
EAC Winning Cadets	-	-	-	-
200 Club	1,000	-	1,000	1,000
Lothian and Borders Trials	2,123	-	2,123	2,875
Travel	2,838	-	2,838	18,721
Miscellaneous	70	-	70	680
Training Venue Hire Contributions	3,617	-	3,617	3,608
<b>Total Incoming Resources</b>	<b>45,057</b>	<b>5,200</b>	<b>50,257</b>	<b>79,581</b>
<b>RESOURCES EXPENDED</b>				
<b>Gross Trading Payments</b>				
Purchase of Vests	2,606	-	2,606	5,729
<b>Payments relating directly to charitable activities</b>				
Affiliation and contest fees	8,336	-	8,336	11,204
Meadowbank Relocation Costs	-	-	-	-
Lothian and Borders Trials	413	-	413	418
Printing, stationery, postage, telephone	0	-	0	69
Travel	1,305	-	1,305	3,641
YDL/YAL	-	-	-	33,348
UKWL	951	-	951	12,904
Audit	-	-	-	-
Medals and engraving	592	-	592	575
EAC Winning Cadets	-	-	-	-
Equipment/Web Costs	498	-	498	704
Miscellaneous	855	-	855	873
Tilly Loss Fund Utilised	-	-	-	-
Just giving fees	198	-	198	216
Meggetland Project	-	-	-	364
School Together Programme	-	4,000	4,000	8,000
Training Venue Hire Costs	3,669	-	3,669	6,823
Covid Expenses	272	-	272	-
<b>Total Resources Expended</b>	<b>19,693</b>	<b>4,000</b>	<b>23,693</b>	<b>84,867</b>

### Income 2019/2020



### Expenditure 2019/2020

